



**Service Director – Legal, Governance and
Commissioning**

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Wednesday 29 July 2020

Notice of Meeting

Dear Member

Corporate Scrutiny Panel

The **Corporate Scrutiny Panel** will hold a **Virtual Meeting - online** at **10.00 am** on **Thursday 6 August 2020**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Scrutiny Panel members are:-

Member

Councillor Andrew Cooper (Chair)

Councillor Mahmood Akhtar

Councillor James Homewood

Councillor John Lawson

Councillor Will Simpson

Councillor John Taylor

Philip Chaloner (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive apologies for absence from Members who are unable to attend the meeting.

2: Minutes of the Previous Meeting

1 - 8

To approve the Minutes of the meeting of the Committee held on 28 February 2020.

3: Interests

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Questions by members of the public (Written Questions)

Due to current Covid-19 restrictions, Elected Members and members of the public may submit written questions to members of the Corporate Scrutiny Panel.

Any questions should be emailed to jenny.bryce-chan@kirklees.gov.uk no later than 5pm on Tuesday 4 August 2020.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

Members of the Panel will provide an oral response to any questions received, or if they are not able to do so, a written response will be provided.

7: Update on Cabinet Portfolio Holder Priorities

Cllr Turner, Cabinet Member will provide a verbal update on the current Corporate priorities in light of Covid-19.

Contact: Jenny Bryce-Chan, Principal Governance Officer, Tel: 01484 221000

8: Communications Strategy

The Panel will receive a verbal overview of the Corporate Communications Strategy.

Contact: Marcus Bowell, Strategic Planning 2030 Lead, Tel: 01484 221000

9: Council Financial Management Update

11 - 56

The Panel will receive a high level Council financial management update incorporating 2019/20 financial outturn, current financial position 2020/21, including COVID impact, and early consideration of the Council's Medium-Term Financial Strategy for 2021/22 and future years.

Contact: Eamonn Croston, Service Director, Finance & Accountancy, Tel: 01484 221000

10: Work Programme 2020-21

57 - 62

The Panel will review its Work Programme for 2020/21.

Contact: Jenny Bryce-Chan, Principal Governance Officer, Tel: 01484 221000

11: Date of next meeting

The Panel will note the date of the next meeting - 10th September 2020.
